

## Minutes of St Andrew's PCC meeting Tuesday 14<sup>th</sup> November 2017

**Present:** Andrew Horn (Chairman/ Churchwarden), Jenny Batelen (Churchwarden), Sally Rees (Secretary), Edward Stearn, Judy Baer, Tony Checketts, Meg Martineau, Jeanette Horn, Robert Thornton, Liz Hooper, Fiona Davies, Angela Randle, Louise Robinson, Stuart Larnder,

1. **Opening prayers:** were said in memory of those who gave their lives in conflicts past and present and for the decisions to be taken at this PCC meeting.
2. **Apologies:** Mike Griffiths, Gill Oldfield, James Martineau, Evelyn Ellis, Sheila Banyard, Lynne Larnder.
3. **Minutes of last meeting** Having been issued in advance were taken as read and (with the addition of Judy Baer to apologies) were signed as a true copy. Many thanks to Jeanette Horn for taking and writing up these minutes.
4. **Matters arising including review of actions from previous meeting.**
  - Letters of thanks have been emailed to Rob Brett and Angela Podmore.
  - Parish Profile – work in progress.
  - There was a general feeling that the name OSCA should be changed to something more meaningful. It was agreed the Chairman of OSCA should be consulted on this.
5. **Review of Harvest Breakfast Service:** This was considered a success with approximately 60 people of various ages attending. Sheila did a good job circulating and talking to people. It was agreed that a similar event should be held; May 2018 was suggested as a possible date – to be discussed at the Family Service meeting on Wednesday 15<sup>th</sup> Nov.
6. **Forthcoming Services** – see accompanying document. Tony Checketts agreed to include a leaflet with details of Christmas Services in the newspapers, leaflets will be displayed at various shops etc within the village. Details are already on Facebook and have been entered into A Church near You.

Following the Carol Service on 17<sup>th</sup> December the congregation will be invited to walk to the weighbridge for the village Christmas Tree lighting. The theme is a memory tree and stars will be available for anyone in the congregation wishing to add the name of a loved one to a star before taking it to the tree. NB given the closeness of the weighbridge to a busy roundabout crowd control and safety are a real concern. **ACTION Jenny** agreed to discuss this with Judy Goodman, Chair of the Parish Council.

Following a suggestion from one of the mothers it was agreed that the Christingle on 14<sup>th</sup> January should be held at 3:30pm just as it is getting dark. There will be no 9:30am service.

Looking ahead. Easter falls on 1<sup>st</sup> April when we would normally have an 11:00am communion service. It was decided that this would leave too long a gap after the dawn bonfire etc which commences at 6:30am. The timetable agreed was 6:30am

bonfire followed by renewal of Baptismal Vows and a 7:30 BCP communion. Breakfast in the church will be followed by a lay lead family service at 9:30 or 10:00am exact time to be confirmed later.

## 7. Forthcoming Events

- **St Andrew's Celebration:** organised
- **Stars Event:** Saturday 2<sup>nd</sup> Dec 10:30 – 3:pm. Fiona is organising this. Light refreshments will consist of soup and a roll. Handbells etc. for entertainment. Volunteers required to man craft tables and help to make stars.
- **'Nativity' at Little Owls Farm.** This will be on Thursday 21<sup>st</sup> December at 4:30, format is still under discussion. Buckets will be available for donations to the homeless.

## 8. Fabric and Fittings

- **Buildings for Mission Survey** Churchwardens and treasurer have received this questionnaire from the diocese, **ACTION Sally** to email it around **PCC** for responses.
- **Towards 200 project** James intends to form a subcommittee (including members of OSCA) to further this project. One suggestion is glass doors at the entrance – possibly in commemoration of the Sandys Family.
- **Lead replacement.** We had further intruders on the roof but the alarm scared them off. Link to control centre now set up and cameras are in position. The lightening conductor has been relocated and hoppers and downpipes replaced at a cost of £6211.20 including VAT. Theft of all metal from outside the building now fully covered.

## 9. Report from Deanery Synod

Robert has summarised a talk given by Revd. Alison Maddox relating to Stewardship ( attached), she is keen to give this talk to the congregation but wants to speak to the PCC first. (An extraordinary meeting may have to be arranged to cover this – see notes of meetings in 2018). The PCC stressed the importance of information on projects within the diocese; people need specifics to connect with.

## 10. Finance

- **Parish Share.** The Parish Share for 2018 is £38,653, an increase of £6,384 over 2017. If, after allowing for the cost of the replacement downpipes & hoppers, installed last week, and our 'normal income & expenditure' next year is similar to this year's, we should still have money in the bank at the end of 2018. However, we do need to focus on increasing our ordinary regular income otherwise 2019 and beyond may become a struggle.
- High Riders (one of our charities) have invited PCC members to an event on 6<sup>th</sup> December. **ACTION Sally** to email invite around.
- We have received a donation from Tony and Elaine Martin half to go to Alzheimer's Trust and half to St Andrews church. **ACTION Sally** to send a letter of thanks.

## 11. AOB

- **Church Houses Trust – new members.** The Church House Trustees are usually confirmed at the AGM, however the current trustees have identified two lady members who would be willing to join their ranks; these are Jane Hill and Maureen Callow. Stuart Larnder asked the support of the PCC in confirming these new members. This was proposed by Judy Baer and

Seconded by Meg Martineau and was unanimously agreed by the PCC members.

• **PCC response to Neighbourhood Plan**

The PCC provided three suggestions for what was good about the parish and what required improvement these were as follows:

- **Good** – the church building and the uses to which it is put, annual events, in particular the church fete and infrastructure and amenities available.
- **Requiring improvement** – Traffic management, especially improved and safe access to and egress from the village, public transport and broadband availability and speed.

Jenny will include these in her response.

- **Data Protection** New laws on Data Protection will come into effect in May 2018. We have to ensure we are complying with the new rules.
- **Purchase of additional Hymn Books** It was felt this was unnecessary, printed hymn sheets will be provided for major services.
- **Dates for 2018 meetings**

It was decided to reduce the number of meetings to 4 a year which is the minimum requirement for a PCC. This is on the assumption that items can be dealt with by email and by subcommittees and that extraordinary PCC meetings can be called if necessary, preferably either before or after a Sunday morning service.

The dates agreed for the 2018 PCC meetings were;

- Tuesday 23<sup>rd</sup> January
- Tuesday 17<sup>th</sup> April AGM and PCC Meeting
- Tuesday 10<sup>th</sup> July
- Tuesday 2<sup>nd</sup> October

It follows that the Standing Committee Meetings will be :

- Friday 12th January
- Friday 6<sup>th</sup> April
- Friday 29<sup>th</sup> June
- Friday 21<sup>st</sup> September

**12. Closing prayers** The meeting closed at 9:06 pm with the Evening Collect

**Signed** .....

**Dated** .....